

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 19, 2022.

The meeting was called to order by Board President Chrissy Skurbe at 7:00 p.m.

ATTENDANCE

Ms. Michele Arminio (arrived at 7:05)
Ms. Kathleen Belko
Ms. Karen Bierman
Ms. Gazala Bohra
Mr. Ken Chiarella (attended remotely)
Ms. Katie Fabiano
Ms. Kate Rattner
Ms. Chrissy Skurbe

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Michelle Scott

STAFF PRESENT

Ms. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, Acting Business Administrator

ATTORNEY PRESENT

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C.

MEMBERS OF THE PUBLIC – approximately 35

After the Pledge of Allegiance, the Acting Board Secretary took the roll call and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted October 14, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

A motion was made by Ms. Belko and seconded by Ms. Bohra that the members of the Board of Education appoint Karen Bierman as temporary board secretary for both closed session meetings. Motion carried.

CLOSED SESSION RESOLUTION

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 19, 2022.

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Matters protected by attorney/client privilege

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Bierman and seconded by Ms. Rattner that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 7:03 p.m.

Returned to Public Meeting at 8:05 p.m.

APPROVAL OF MINUTES

A motion was made by Ms. Fabiano and seconded by Ms. Belko to approve the minutes for the Public Board of Education Meeting, September 21, 2022. Motion carried.

A motion was made by Ms. Rattner and seconded by Ms. Bohra to approve the minutes for the Closed Session Meeting, September 21, 2022. Motion carried with Ms. Arminio and Mr. Chiarella opposing.

STUDENT BOARD MEMBERS' REPORT

Ms. Thakker reported the following:

Oak Tree School – Kindness Quest Assemblies are scheduled for October 21st; the Halloween Parade will be held on October 31st; students and staff raised funds for the Think Pink Breast Cancer Awareness Fundraiser; Trunk or Treat will be held on October 21st; the One Connection Mentoring Program has begun; Week of Respect was held October 6th & 7th; and the PTA will be sponsoring Trunk or Treat and a Pizza Sale.

Applegarth School – the school now has a school-wide Dojo Account and parents are encouraged to sign up and follow school happenings; parent teacher conferences are taken place October 19th and 20th; a PTA sponsored Book Fair was held on October 6th and 7th; and Art Tag begins next week.

Barclay Brook School – celebrated a Week of Respect to promote kindness and inclusivity; Fire Safety Month was also recognized, and the local fire department provided an assembly; Parent Teacher Conferences are being held this week; and the Great Kid Program has begun.

Brookside School – held its first Pep Rally; students participated in several activities during the Week of Respect; a Book Fair will be held next week; the student body voted on the new school motto and the chosen slogan is Be Your Best Self, with Best being an acronym for Brookside Elementary School Team; and parent Teacher Conferences will be held October 19th & 20th.

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Mill Lake School – acknowledged a Week of Respect by participating in several different activities; students and staff worked on the Rock Garden Project, they are hopeful that phase one will be completed by Thanksgiving; bus evacuation drills were exercised; students and staff wore pink to support Breast Cancer Awareness Month; a Halloween Parade will be held at the end of the month; and assemblies will be held next week in recognition of Fire Prevention Week.

Woodland School – had a virtual visit from Percy Farewell, Newfoundland Mayor, where he discussed how 38 planes made emergency landings in their town of 9,000 residents on September 11th. Ms. Sharma, Teacher of Mathematics, demonstrated a unique approach to her mathematics assessments which consists of four different 17-minute stations; Student Council Officers have been selected; a Week of Respect was celebrated throughout the school; and students and staff participated in Think Pink Week for the Momma Mare Breast Cancer Awareness Foundation.

Middle School – Start Strong Testing has been completed; Tag and Academic Lab Clubs will begin in November; students who were interested in Science Olympiad took the qualifying test; the Halloween Dance will be held on October 28th; and students will be able to sign up for the Support the No Place for Hate Program beginning October 28th.

High School – a College Fair was recently held; PSAT Testing took place on October 12th; the MTHS FBLA Club will be hosting Haunted Halloween event on October 25th; and the Footlights Theater Program will host a Showcase on October 28th & 29th.

PRESENTATIONS

SPECIAL AUDIT PRESENTATION

Mr. Bob Allison and Mr. James Nemeth of the firm Holman, Fernia, Allison, P.C., presented the Board with the findings of the special investigation of the practices in the business office that they recently conducted. Mr. Allison stated that they tested over 5,000 items. Purchase orders were reconciled, as were invoices and receiving reports which were then compared to the monthly bill list and general ledger; they reviewed internal controls related to purchasing and disbursements; and reviewed cafeteria fund records. Mr. Allison reported that the audit revealed that checks had been cut with dates prior to the board approving the bill list, and while an annual resolution was passed that allowed the Business Administrator to pay bills, if necessary, in between meetings it was more the rule than the exception. Mr. Allison reported that while reviewing the reserve funds it was discovered that the Cafeteria Fund has more surplus than the State allows, which is most likely from the federal funds received for the pandemic. Mr. Allison stated that the district has plans for the use of the approximate \$400,000 overage in funds and those plans will be properly utilized. Mr. Allison further reported that in March of 2020, the district granted Jamesburg a 10% discount in the transportation rate which was given without approval of the Board.

After the presentation, as requested by Ms. Skurbe, Mr. Allison provided an explanation of this audit compared to the annual financial audit. Mr. Allison stated that the areas that they looked at would not have been looked at in an annual financial audit. Ms. Skurbe stated that changes have

been made in the business office to correct the mentioned items Mr. Allison thanked the business office staff for their efforts with the investigation.

Mr. Gagliardi reported that there were some issues found during the audit that were more appropriate for legal review than that of an auditor review. The investigation revealed some improper payments off overtime to two staff members which were not entitled to overtime. Another finding which was discovered was the accrual of vacation time for eighteen employees who accumulated more days than were permitted to by law. Mr. Gagliardi stated that in both those cases it was not by fault of the employee, it was a matter of statutes that the business office was not aware of, adding that administration is in the process of informing those employees.

COMMITTEE REPORTS

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the committee met on October 12th. Ms. Danielle Drust, Supervisor of Social Studies and Science presented the committee with the 6th Grade Science Curriculum. Mr. Morolda, Supervisor of Careers and Technology and Ms. Terri Weiss, MTHS Assistant Principal, presented the committee with an update on the Summer Programs. Ms. Belko reported that programs were integrated with the ESY Programs, which provided an inclusive environment for all students to have access to the same activities; 1,226 students participated in the programs; and 90 students earned credit in the 109 courses offered in the credit remediation program, 4 of those students were able to graduate through attending the program. Ms. Belko added that there was support for all ability levels of students that attended the programs. Ms. Belko further reported that they will be looking at funds for the programs next year as most had been covered through ESSER Grant funds. Lastly, as previously requested, Mr. Sean Dowling, Director of Athletics, presented the committee with a list of coaches, assistant coaches, volunteer coaches, and student participation.

Ms. Kathleen Belko, Member of the Personnel Committee, reported that the committee met and reviewed the Exit Survey, adding that there was only one exit interview. Ms. Belko stated that the committee also discussed a few other items that will be brought to the full board at a later date. Ms. Bierman added that the committee also reviewed, discussed, and recommended the Job Description for the Assistant School Business Administrator.

Ms. Katie Fabiano, Chairperson of the Community Engagement & Communication Committee, reported that the committee met on October 11th. Mr. Chiarella and former board members Kathy Kolupanowich and Steve Riback joined the committee for a discussion on Fair Funding. They shared details on what the Board has done previously in attempts to increase funding for the district. Ms. Fabiano stated the committee discussed inviting the Mayor and Senator Greenstein to an upcoming meeting and the possibility of having a board liaison to the township council. The committee had discussions relating to the referendum. Ms. Chanley provided details on the visuals, the committee discussed having a table will be set up at Octoberfest and a comparison chart between the proposed referendum and past ones that failed. The committee discussed the suggested real estate packet.

Ms. Michele Arminio, Chairperson of the Policy Committee, stated that the committee met on October 11th and discussed recommendations from the State to Policy #5512/Harassment,

Intimidation or Bullying (HIB). Ms. Arminio reported that the State has removed a lot and encouraged parents to review the policy adding that literature can be found and referenced on the New Jersey Legislature and the Rutgers School of Law websites. Ms. Arminio stated that the committee tasked administration to discuss minimal standards for HIB, disciplinary actions and if they follow the student through the grades, and the difference between a HIB and the Code of Conduct at next month's meeting. Ms. Chanley will discuss with the HIB Specialist who was not available this month.

Ms. Karen Bierman, Chairperson of the Finance Committee, reported that Ms. Corallo, Director of ECE/Falcon Care was in attendance and provided an overview of steps being taken to enhance programming for the children. Additionally, a discussion was had to support initiatives needed to help return these enterprise areas to a more profitable position. Enrollment in the before & after care is down compared to pre-covid numbers; likely due to families finding alternative means of care while services were closed including a higher rate of working from home. Even though enrollment in this area is up by sixty children compared to a year ago, it is still down by 116 compared to pre-covid. There is a recommendation to come forward for next budget cycle to add a fourth teacher to the ECE program and one concerning the purchase of different software that would better meet the needs of the area. Also, when non-affiliates staffing is reviewed next time, considerations need to be made for job descriptions and pay to help support recruiting and retention and avoid costly alternatives for staff coverage.

Next, the committee reviewed the August 2022 attorney invoices for review, which totaled was \$19,232.93, the OPRA portion was \$8,046.50. Dependency on legal services for OPRA request processing is lessening as the onboarding of the part time OPRA secretary progresses.

The committee was provided and reviewed the bill list from 9/23/22-10/20/22. Checks processed for this period totaled \$7,175,627.58 and will be dated for the day after the board meeting and sent out after full board approval with exception of those identified as needing expediting and communicated and approved accordingly. An addendum totaling \$1,142,471.23 and additional check for \$153.84 was received prior to the board meeting.

The committee was provided a listing of retiring technology equipment to be offered for sale through GovDeals channel. The estimated sale price is \$45,195. The committee recommends approval of proceeding with this transaction.

Ms. Allen has indicated the audit is basically complete. There will be straggling items to be addressed between the business office and the auditors during the next few weeks. Current anticipation is that the auditors would be present at the December board meeting for a presentation to the full board.

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds and Transportation Committee, reported that the committee discussed submission to the New Jersey Dept. of Education (NJDOE) Summary Cost Estimates for Projects Proposed referendum.

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The committee discussed the resolution for NJDOE submission of a major amendment to the Long Range Facilities Plan (LRFP). The committee received a copy of the resolution prepared by board legal counsel.

The committee was updated on the Barclay Brook Art Classroom conversion to Special Education Room with Toilet Room; the Stop-Gap interior Classroom Expansion Projects at Existing Graphic Arts Classroom at Monroe Township High School; and the Multi-Sensory Room and Self-Contained Classroom Projects at Monroe Township Middle School.

Next, the committee discussed the proposed High School 2023 Stop-Gap Project for renovation in Journalism Classroom J-149. Which is a minor renovation to this classroom which would expand its availability for scheduling use as a gen ed classroom during the 2023/2024 school year. The Committee is in favor of this project and will make this a budget priority.

Lastly, the committee reviewed the Oak Tree School Proposed 2023 Stop-Gap Classroom in the Library.

PUBLIC FORUM

Peter Tufano, Monroe – commended Ms. Skurbe, Ms. Bierman, and the Board for pursuing an investigation which revealed some wrongdoing by the former Business Administrator.

Tim Eosso, Monroe – thanked the Board for the transparency shown by the investigation conducted into the practices of the business office that several residents have been requesting for years. Mr. Eosso further stated that there were many OPRA Requests submitted to Mr. Gorski that were never fulfilled that he believes he was entitled to. Mr. Eosso congratulated Mr. Selby, Director of Security, and noted that he has heard nothing but great things about him.

Pradeep Melam, Monroe – inquired if the Board plans to recover the money paid to Mr. Gorski for the past six months while he was on suspension now that wrongdoing has been revealed and how much that type of audit cost the district. Mr. Melam requested the estimated costs of the referendum. Lastly, Mr. Melam inquired if the referendum be one or multiple questions.

Gail DiPane, Monroe – inquired what the hourly rate for substitutes is and if it is comparable to other towns in Middlesex County; if insurance coverage is provided for volunteer coaches; what the salary for the assistant business administrator job description is, if interviews are being held for the position; and if the district will be applying for a transportation grant for ECE Program.

Michael Olesky, Monroe- inquired if the Board could allow non-agenda item questions during the first public forum so residents do not have to wait so long to speak. Mr. Olesky requested the Summary for the Long Range Facility Plan Amendment be posted on the district website. Mr. Olesky stated that he was pleased to see a board goal for addressing the facility needs.

Ram Ranganath, Monroe – commended the Board on the visuals of the referendum in the back of the room this evening and requested that they try to publicize it more.

Adam Elias, Monroe – spoke regarding the funding formula and a recent conversation with Senator Greenstein. Mr. Elias referenced the lack of funding Monroe receives compared to other

districts and inquired why every board of education meeting does not include a discussion on fair funding.

Betty Saborido, Monroe – regarding the finance committee meeting discussion on the inclusion of special education students into the ECE program, Ms. Saborido requested that if it is created, the district needs to make sure that there is proper support for it. Ms. Saborido thanked the Board for finally having approved registered behavior technicians.

ASSISTANT SUPERINTENDENT'S REPORT

Dr. Layman reported that the district is finishing up on Start Strong Testing this week. Dr. Layman added that administration would like to see the district move away from the Start Strong Testing Assessment and continue to utilize Measures of Academic Progress (MAP) Testing as a guide. Next, Dr. Layman reported that the Fall season sports are coming to an end, and he congratulated the student athletes and coaches for their success this season.

SUPERINTENDENT'S REPORT

Ms. Chanley thanked Mr. Morolda and the graphic design teachers for the visuals for the referendum. Ms. Chanley added that they will be on display at October Fest this weekend, as they reserved a table for referendum communication purposes. Ms. Chanley thanked Dr. Parab for inviting her and Ms. Skurbe to the Sewi Diwali Presentation earlier this afternoon. Ms. Chanley reported that this year they surpassed the food collection and collected more than any prior year.

PERSONNEL (10-member vote)

A motion was made by Ms. Bierman and seconded by Ms. Rattner that Personnel Items A – N be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Belko that Personnel Items O - AW be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Ms. Rattner and seconded by Ms. Fabiano that Board Action Items A – I be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried with Ms. Bierman abstaining on Item D and Ms. Arminio voting no on Board Goal # 4. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Ms. Fabiano and seconded by Ms. Bohra that Board Action Items J - R be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Mr. Chiarella and seconded by Ms. Belko that Board Action Items A-F under the 10-member vote be approved by consent roll call. Mr. Chiarella and Ms. Belko agreed upon a friendly amendment to the resolution approving the Bill List to include both addendums. Roll call 9-0-0-0-1. Motion carried with Ms. Arminio abstaining and Ms. Bohra recusing on Item A. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Mr. Chiarella and seconded by Ms. Fabiano that Board Action Items G-H under the 9-member vote be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. Skurbe reported that the negotiations committee met with the Monroe Township Education Association (MTEA) where ground rules for negotiations were discussed. Ms. Skurbe added that the next meeting will be November 29th and contract proposals will be exchanged. Ms. Skurbe further reported that the negotiations committee also met with the Monroe Township School Administrators Association (MTSAA). Ground rules were set and agreed upon and the MTSAA representatives gave their proposal for changes to their contract to the committee to deliberate on. The next meeting with them will take place on November 30th. Next, Ms. Skurbe reported that she will be attending the NJSBA Workshop in Atlantic City next week and reviewed the agenda of courses offered and encouraged others attending to do the same. Ms. Skurbe added that although the district covers most of the costs, she will not be seeking reimbursement. Next, Ms. Skurbe reported that she attended the Sewi Diwali event at the library earlier today, reporting that this incredible service that they are providing to local food pantries which yielded 22,000 pounds of food and \$1452.00. Ms. Skurbe congratulated all the Fall student athletes and the Band students for their successful show and wished those athletes who are participating in State and GMC games this week well. Lastly, Ms. Skurbe encouraged all to stop by the referendum table at Octoberfest, adding that a lot of effort has been put into providing the details and getting this information out to the community.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Belko congratulated all the fall athletes for a great season and commended the Unified Soccer Team on their success adding that the team really appreciated the 10-15 follow students who came out in support for them.

Ms. Rattner stated it was nice to be a part of the ribbon cutting for the stadium field and see the school spirit and the community come together. Ms. Rattner also stated that she is very appreciative of all the grant funded Social Emotional Learning (SEL) assemblies that the district has been providing. Next, Ms. Rattner stated that there has been a lot of tension regarding the Board on and off social media, and as a community and Board we need to move forward and overcome and address the major issues we have. Lastly, Ms. Rattner reported that the next NJSBA Delegate Assembly will be held on November 19th and asked Ms. Skurbe if she could forward the resolutions on to follow board members for any input that they may have.

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Ms. Arminio reported that a Planning Board Meeting where the Master Plan will be discussed will be held on October 27th at 6:30 p.m. The Master Plan can be found on the Township's website. Ms. Arminio urged residents to attend, adding that the Master Plan is where the community is going to experience the high density, high enrollment, and the difficulties in housing students.

PUBLIC FORUM

MTHS Student, Monroe – presented information on a potential cricket team for the High School for the Board's consideration. The student also suggested that the first public forum be for any concerns not just agenda items.

Bernadette, Old Bridge – requested an update on the district's plan for the new health curriculum that the State is imposing. Bernadette reported that Old Bridge Board of Education voted down the health guidelines set from the State.

Linda Bozowski, Monroe – inquired about the correct number of classrooms being included in the referendum; why the Superintendent Search survey results have not been posted on the website; why the minutes do not include the responses; and inquired why it was necessary to include the political party of the legislatures on the Ask the Governor to Support New School Funding Letter on the website. Lastly, Ms. Bozowski spoke of a resident created document on social media which caused dismay regarding salary changes for staff in the business office.

Dan Finey, Aberdeen – thanked administration for not adopting the State's new mandates on health curriculum yet and taking a deliberative approach to them. Mr. Finey spoke regarding those mandates.

CLOSED SESSION RESOLUTION

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Matters protected by attorney/client privilege
- Harassment, Intimidation and Bullying
- Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Bierman and seconded by Ms. Belko that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 10:40 p.m.

Returned to Public Meeting at 11:48 p.m.

PUBLIC FORUM – None

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on October 19, 2022.

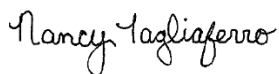
NEXT PUBLIC MEETING

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 7: 00 p.m. on Wednesday, November 16, 2022.

ADJOURNMENT

A motion was made by Ms. Belko and seconded by Ms. Rattner that the meeting be adjourned. Motion carried. The public meeting adjourned at 11:49 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Nancy Tagliaferro". The signature is written in a cursive, flowing style.

Nancy Tagliaferro
Acting Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, October 19, 2022
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
7:00 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
Ms. Michele Arminio Ms. Kathleen Belko Ms. Karen Bierman Ms. Gazala Bohra Mr. Ken Chiarella Ms. Katie Fabiano Mr. Adi Nikitinsky Ms. Kate Rattner Ms. Chrissy Skurbe	

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Ms. Michelle Scott

STUDENT BOARD MEMBERS

Mr. Shivank Lattupally

Ms. Hetvi Thakker

4. STATEMENT

Subject	A. STATEMENT
Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted October 14, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

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6. APPROVAL OF MINUTES

Subject	A. APPROVAL OF MINUTES
Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Access	Public
Type	Information

Public Board of Education Meeting, September 21, 2022

Closed Session Meeting, September 21, 2022

Executive File Attachments
 Draft 09.21.22 Public Minutes .pdf (235 KB)
 Draft 09.21.22 Closed Session Minutes.pdf (95 KB)

7. STUDENT BOARD MEMBERS' REPORT

8. PRESENTATIONS

Subject **A. SPECIAL AUDIT PRESENTATION**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 8. PRESENTATIONS

Access Public

Type

9. COMMITTEE REPORTS

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

11. ASSISTANT SUPERINTENDENT'S REPORT

Subject **A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject **A. ENROLLMENT**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

Schools	9/30/22	9/30/21	9/30/20	9/30/19	9/30/18
Applegarth	467	452	450	427	438

Barclay Brook	353	328	293	322	326
Brookside	390	389	400	418	400
Mill Lake	484	455	448	534	549
MTMS	1755	1717	1781	1775	1705
Oak Tree	643	709	768	707	700
Woodland	271	302	313	307	349
High School send/receive	2571 268	2510	2469	2397	2340
Total	6934	6862	6922	6887	6807

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>August</u>	<u>September</u>	<u>Difference</u>	<u>August</u>	<u>September</u>	<u>Difference</u>
Academy Learning Center	6	6		2	4	+2
Alpha School	1	1				
Bonnie Brae	1	1				
Bridge Academy	1	1		1	1	
Center for Lifelong Learning	5	5				
Center School	2	3	+1			
Cornerstone	1	1				
CPC High Point	2	2				
Douglass Develop. Center	2	2				
Eden	3	3				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	1	0	-1	1	1	
New Roads Somerset	2	2				
NuView Academy	2	2				
Mercer Elementary	2	2				
Midland School	1	1				
Newmark Elementary	1	1				
Reed Academy	0	0				
Rock Brook School	1	1				
Rugby	1	1		1	1	
Rutgers Day School	1	1				
Schroth School	3	3			1	+1
Shore Center	2	2				
Total	43	43	0	5	8	+3

STAFF ENROLLMENT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Acting Business Administrator	1

Assistant Business Administrator	0
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	9
Secretary	29
Office Paraprofessional	1
Supervisors K-12	
K-12 Supervisor	7
Secretary	1
Instructional	
Teacher	559.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	129
Paraprofessionals - Part-time	41
Media Coordinator	4
Educational Services Professionals	
LDTC	8
School Social Worker	8
School Psychologist	11
Physical Therapist	2
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	15
Media Specialist	6
School Counselor	24
Reading Specialist	4
SAC	1
Speech & Language Specialist	17
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	
Director	1
Tech Staff	12
Facilities	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	69
Transportation	
Director	1
Office Staff	3
Driver	67
Bus Mechanics	3
Paraprofessionals - Part-time	15
Security	

Director	1
Security Guard	19
Athletic Department	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	28
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	6
Site Coordinator, Group Leader, Asst. Group Leader (Part-time)	11
Total District Staff as of 10/1/2022	1175

Subject**B. HOME INSTRUCTION**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

HOME INSTRUCTION

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
79109	MTHS	12	CST	McDonald, Harris, Ballard, Alagna, Countryman	9/6/2022	
91198	MTMS	6	CST	Forrest	9/6/2022	
97002	ML	3	CST	Ballard	9/15/2022	
92528	BB	2	CST	ESCNJ	9/6/2022	
91676	MTHS	10	Admin	Guglielmi, Lyons, Trevidic, ESCNJ	9/14/2022	9/29/2022
90861	MTMS	6	Medical	DuBois, Lewis, Gorham, Kuhn, Alkema	9/12/2022	9/30/2022
86894	MTHS	11	Medical	Rutgers	9/23/2022	9/30/2022
90582	MTMS	6	CST	Wall, Russo, Lyons	9/16/2022	
90884	MTMS	6	Medical	DuBois, Ritter, ESCNJ	9/23/2022	
97001	MTHS	11	Medical	Hampton	9/14/2022	9/27/2022
86762	MTHS	11	Medical	LearnWell	9/30/2022	
92258	BES	5	Medical	Forrest	9/12/2022	9/28/2022
96060	MTHS	10	Admin	ESCNJ	9/23/2022	10/3/2022

Subject**C. FIRE/LOCKDOWN DRILLS**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

FIRE/LOCKDOWN DRILL

Applegarth School -----	September 15, 2022
Barclay Brook School -----	September 14, 2022
Brookside School -----	September 13, 2022
Mill Lake School -----	September 12, 2022
Monroe Middle School-----	September 9, 2022
Oak Tree School -----	September 9, 2022
Woodland School -----	September 14, 2022
Monroe High School -----	September 13, 2022

Lockdown

Applegarth School-----	September 13, 2022
Barclay Brook School-----	September 13, 2022
Brookside School -----	September 20, 2022
Mill Lake School -----	September 16, 2022
Monroe Middle School-----	September 23, 2022
Oak Tree School -----	September 22, 2022
Woodland School -----	September 16, 2022
Monroe High School -----	September 29, 2022

Subject D. PERSONNEL (10 MEMBER VOTE)

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through N.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through N)

- A. *It is recommended by the Superintendent of Schools that the Board accept the resignation due to retirement of **Ms. Norma Bomba**, security at MTHS, effective January 1, 2023.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Marie Maresca**, paraprofessional at MTHS, retroactive to October 3, 2022.
- C. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Jimmie Brown**, driver in the Transportation Department, retroactive to October 6, 2022.
- D. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Allison Pron Manahan**, as Winter Cheer Coach, retroactive to September 28, 2022.
- E. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Larissa Miller**, teacher of video production at MTHS retroactive to September 6, 2022 through October 4, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended

that this leave shall be unpaid except to the extent of any sick days to which Ms. Miller may be entitled to.

- F. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Ellen Venezia**, driver in the Transportation Department, retroactive to September 6, 2022 through September 23, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Venezia may be entitled to.
- G. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Warren Lay**, head custodian at MTHS, retroactive to October 5, 2022 through October 28, 2022. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Lay may be entitled to.
- H. *It is recommended by the Superintendent of Schools that the Board approve the following teacher for After School Science Lab at the High School, for one hour per day on a rotational basis for 144 days at the hourly instructional rate \$53.87 retroactive to September 1, 2022 through June 30, 2023 account no. 11-140-100-101-000-070:

Rama Basu

- I. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for After School Emergency Coverage for the 2022-2023 school year at the hourly non-instructional rate \$44.85 (account no. 11-140-100-101-000-070):

Ana Lanfranchi
Matthew Hardt
Renee Hardt
Broke Messinger
Heidi Kantor
Denise DiMeola
Joanna Quindes
Matthew Olszewski
Lorraine Ongaro
Katerina Profaci
Samantha Casarella
Laura Granett
Renata MacKenzie

- J. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for virtual home instruction for quarantined students due to COVID 19 at the instructional rate of \$53.87/hr. for the 2022-2023 school year (account no. reg. ed. 11-150-100-101-000-070 and spec. ed. 11-219-100-101-000-070):

	High School	
S/G	Ayala, Joanna	Special Education K12/General Education K-6/Math 6-12
S	Ballard, Michelle	Special Education K-12/ELA/Social Studies
G	Cadott, Jocelyn	Physical Education and Health 9-12
G	Fitzgerald, Katharine	General Education 9-12/Mathematics 7-12
G	Gross, Nicole	General Education 9-12/ELA
S	Guglielmi, Sheree	Special Education K-12/Elementary K-5
G	Kasternakis, Melissa	General Education 6-12/Spanish 6-12
S	Lyons, Debra	Special Education K-12/ELA/History
G	Olszewski, Matthew	General Education 9-12/Biology
S	Ongaro, Lorraine	Special Education 9-12/ELA/History
G	Rondon, Willberg	General Education 9-12/Spanish
S	Simmonds, Eileen	Special Education 9-12/Physics/Chemistry/Science/Pers. Fin.
S	Wall, Scott	Special Education 6-12/General Education 6/12/Elem. K-8

- K. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Eileen Simmonds	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	9/6/22-TBD	Change in start date
2.	Tyler O'Neill	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	9/6/22-TBD	Change in start date
3.	Joanne Ayala	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	9/6/22-TBD	Change in start date
4.	Angela Mueller	District	Physical Therapist	Step 10B DR 115% \$83,847+\$5,750 prorated less 10 days in the summer	11-000-216-100-000-098	9/21/22-6/30/23	Correction in percentage
5.	Danielle Brown	MTHS	Anti-Bullying Specialist	\$2500 prorated	11-000-218-104-000-070	10/20/22-6/30/23	New position
6.	Vanessa Kartsanis	MTHS	Anti-Bullying Specialist	50% of \$2500 prorated	11-000-218-104-000-070	10/28/22-6/30/23	Resignation replacement
7.	Dana Green Witter	MTHS	Anti-Bullying Specialist	50% of \$2500 prorated	11-000-218-104-000-070	10/28/22-6/30/23	Resignation replacement
8.	Kari Trevidic	MTHS	French Honor Society	\$1721	11-401-100-100-000-070	retroactive 9/22/22-6/30/23	Resignation replacement
9.	Kimberly Lawson	MTHS	Head Winter Cheer Coach	Step 3 \$6275	11-402-100-100-000-070	2022-2023 school year	Resignation replacement
10.	Krysti Brandt	District	BCBA Oversee RBT	Step 7 MA 115% \$59,837+\$3,450+\$5,500 base adjustment	11-000-219-104-000-093	retroactive to 10/4/22-6/30/23	New position
11.	Stacey Liebross	District	BCBA Oversee RBT	Step 11 MA 115% \$92,247+\$3,450+\$5,500 base adjustment	11-000-219-104-000-093	retroactive to 10/4/22-6/30/23	New position
12.	Karitssa Barry	District	BCBA Oversee RBT	Step 11 MA+30 115% \$92,947+\$4,350+\$5,500 base adjustment	11-000-210-104-000-093	retroactive to 10/4/22-6/30/23	New position
13.	Joshua Acampado	MTHS	Assistant Choral Director	\$2,736	11-401-100-100-000-070	2022-2023 school year	New position
14.	Gerald Minter	MTHS	Teacher of Math	17% additional contract (additional 34% for this time frame)	11-140-100-101-000-070	10/25/22-TBD	Resignation replacement
15.	Stacey Weinstein	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	10/24/22-TBD	Resignation replacement
16.	Richard Suhr	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	10/24/22-TBD	Resignation replacement
17.	Diana Kaiser	MTHS	Mock Trial Advisor	\$1,721	11-401-100-100-000-070	retroactive to 10/11/22-6/30/23	New position

L. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Nash Kamel	Transportation	Driver	Step 2 \$26.88 for 6 hours	11-000-270-160-000-096	11/21/22-6/30/23	Transfer replacement
2.	Yvonne Martin	Transportation	Spec. Ed. Para - Bus Aide	Step 1 Spec. ed. \$15.13+\$2.00 for 5.75 hours	11-000-270-107-000-096	11/14/22-6/30/23	Resignation replacement
3.	Makayla O'Neil	Transportation	Spec. Ed. Para - Bus Aide	Step 1 Spec. ed. \$15.13+\$2.00 for 5.75 hours	11-000-270-107-000-096	10/31/22-6/30/23	Resignation replacement

M. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Michael Pascal	District/MTMS	Armed Security	Step 11 NS \$33.57+\$1.00 armed for 8 hours	11-000-266-100-000-080	retroactive to 10/11/22-6/30/23	Change in start date
2.	Lynda McCauley	MTMS/Woodland	Para-Falcon Nest/Cafe	Step 7 Reg ed. \$18.15 + \$2.50 for 3 hours Step 7 reg. ed. \$18.15 for 2.5 hours for a total of 5.5 hours	11-190-100-106-000-070 55%/11-000-262-107-000-030 45%	retroactive to 10/22/22-6/30/23 toileting 10/25-22-5/22/23	additional position
3.	Ann Marie Popper	District	Registered Behavior Technician	Step 8 Spec. Ed. + RBT+ toileting \$20.08+\$2.00+\$4.00+\$2.50 +\$100 PD for 6.75 hours	11-212-100-106-000-040	retroactive 10/4/22-6/30/23	New position
4.	Ilyssa Schwartz	District	Registered Behavior Technician	Step 8 Spec. Ed. + RBT+ toileting \$20.08+\$2.00+\$4.00+\$2.50 for 6.75 hours	11-204-100-106-000-010	retroactive to 10/4/22-6/30/23	New position
5.	Karley Rose Nesby	District	Registered Behavior Technician	Step 8 Spec. Ed. + RBT+ toileting \$20.08+\$2.00+\$4.00+\$2.50 for 6.75 hours	11-214-100-106-000-080	retroactive to 10/4/22-6/30/23	New position

N. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2022-2023 school year (pending satisfactory completion of pre-employment requirements):

Certificated

Jane Baccolo
Ambreen Bhatti
Rachel Cordasco
Heidi DeFabritus

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Gloria Dempsey-Zozula
Shawne Eldridge
Gina Fatovic
Binte Fatima
Katelyn Fasbach
Jennifer Gatti
Linda Gehron
Jacquilyn Gill
Alexander Graff
Emily Laird
Joy Leske
Kristen Lindermann
Renata Melani
Vincent Mignore
Jayanthi Narasimman
Jordan Pelayo
Alicia Picone
Debra Schwartz
Michael Seppi
Sweta Shah
Heather Sigman
Komal Smaran
Shumaila Tariq
Linda Terrones
Alexa Quarino
Silvia Walp-Rameriz
Jessica Weinthal
Cristina Zawacki
Mary Gorney

[illegible]

Non- Certificated

Patricia Diaz
Joseph Rasky

Substitute Paraprofessional
Substitute Volunteer Coach

Subject **E. PERSONNEL (9 MEMBER VOTE)**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
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Access Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items O through AW)

O. It is recommended by the Superintendent of Schools that the Board accept the resignation due to retirement of **Ms. Patricia Sherman**, workstation specialist at Oak Tree and Applegarth Schools, effective March 1, 2023.

P. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Samantha Guzzi**, teacher of special education at MTMS, effective November 29, 2022.

Q. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Nancy Faenza**, paraprofessional at Oak Tree School, retroactive to August 10, 2022.

R. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Itixa Vaghani**, group leader at Falcon Care, effective October 18, 2022.

S. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Amanda Balestrieri**, as student council co-advisor at MTMS, retroactive to October 13, 2022.

T. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Christine DiBiase**, as honor society advisor at MTMS, retroactive to October 13, 2022.

U. It is recommended by the Superintendent of Schools that the Board accept a revision in the resignation date of **Ms. Allison Cella**, teacher of science at MTMS retroactive to October 3, 2022.

V. It is recommended by the Superintendent of Schools that the Board accept a revision in the resignation date of **Ms. Madelyn Owens**, teacher of math at MTMS, retroactive to October 12, 2022.

W. It is recommended by the Superintendent of Schools that the Board rescind the contract of **Ms. Carly Orenstein**, leave replacement teacher of grade 3 at Oak Tree School, retroactive to October 6, 2022.

X. It is recommended by the Superintendent of Schools that the Board rescind the contract of **Ms. Mariam Raheem**, paraprofessional at Mill Lake School, retroactive to September 29, 2022.

Y. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kelsey Holtz**, teacher of grade 2 at Oak Tree School effective November 18, 2022 through December 16, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Holtz may be entitled to.

Z. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Renee Waggner**, learning disabilities teacher consultant at MTMS retroactive to September 29, 2022 through October 7, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Waggner may be entitled to.

AA. It is recommended that the Board approve a medical leave of absence to **Mr. Marc Jimenez**, security at Oak Tree School, retroactive to October 13, 2022 through January 6, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Jimenez may be entitled to.

AB. It is recommended that the Board approve a medical leave of absence to **Ms. Odyssey Baez**, bus paraprofessional in the Transportation Department, retroactive to October 12, 2022 through November 23, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Baez may be entitled to.

AC. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Mr. Mark Daldos**, head custodian at Barclay Brook School, retroactive to October 11, 2022 through November 8, 2022. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Daldos may be entitled to.

AD. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Stephanie Lee**, teacher of science at MTMS, effective January 26, 2023 through June 15, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lee may be entitled to.

AE. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Caitlyn Ficarra**, teacher of grade 3 at Oak Tree School, effective January 30, 2023 through February 24, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ficarra may be entitled to.

AF. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Mary Katherine Nguyen**, teacher of social studies at MTMS, effective November 1, 2022 through November 30, 2022 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Nguyen may be entitled to.

AG. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Rachel Ellis**, teacher of special education at Oak Tree School, effective February 15, 2023 through June 30, 2023 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ellis may be entitled to.

AH. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Mr. Jay Aldrin Locquiano**, learning disabilities teacher consultant at Barclay Brook School effective December 19, 2022 through January 6, 2023 in accordance with Article 17 paragraph C in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023.

AI. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Diana Saeed**, paraprofessional at Mill Lake School retroactive to September 28, 2022 through October 9, 2022.

AJ. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Anielca Mattos**, group leader at Falcon Care retroactive to September 21, 2022 through October 3, 2022.

AK. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Carolyn Capolupo**, paraprofessional at Applegarth School retroactive to October 11, 2022 through November 11, 2022.

AL. It is recommended by the Superintendent of Schools that the Board approve the following staff as curriculum writers to write curriculum for the 2022-2023 school year at the stipend of \$1504 full year curriculum (account no. 11-000-221-104-000-091):

Writer	COURSE
Timothy Nally	HPE Gr. 4-5
Ross Schultz	HPE K-3
Brooke Metzger	Grade 8 Science

AM. It is recommended by the Superintendent of Schools that the Board approve the following staff for the After Schools TAG Program for the 2022-2023 school year teachers \$77.56 session (account no. 11-120-100-101-000-050):

TEACHER	POSITION	SCHOOL
Olivia Farino	Art TAG	Applegarth
Radhika Patel	Art TAG	Applegarth

AN. It is recommended by the Superintendent of Schools that the Board approve the following staff for the After School TAG Program for the 2022-2023 school year at \$116.34 session (1.5hrs) (account no. 11-130-100-101-000-080):

TEACHER	POSITION	SCHOOL
Christine Voszoki	STEM TAG	MTMS
Alyssa Sliwoski	STEM TAG	MTMS
Ryan Fiore	STEM TAG	MTMS
Ashley Anzivino	STEM TAG	MTMS
Melissa Colontino	STEM TAG	MTMS
Jennifer Schwartz	STEM TAG	MTMS
Stephanie Patterson	STEM TAG	MTMS
Stephanie Patterson	Humanities TAG	MTMS

AO. It is recommended by the Superintendent of Schools that the Board approve the following staff for Substitute After School TAG Program for the 2022-2023 school year at \$116.34 session (1.5hrs) (account no. 11-130-100-101-000-080):

TEACHER	POSITION	SCHOOL
Jody Heyl	STEM TAG	MTMS
Michael Pilato	STEM TAG	MTMS

AP. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for the School Goals Committee for the 2022-2023 school year at a stipend of \$286:

MTMS account no. 11-130-100-101-000-080

Holly Jarusiewicz

Jessica Snyder

AQ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for substitute after school supervision at MTMS at the non-instructional rate \$44.85 at 2.5 hours twice per week (account no. 11-130-100-101-000-080):

Christine Viszoki

Stephanie Patterson

AR. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for virtual home instruction for quarantined students due to COVID 19 at the instructional rate of \$53.87/hr. for the 2022-2023 school year (account no. reg. ed. 11-150-100-101-000-020/040/050/060/080 and spec. ed. 11-219-100-101-000-020/040/050/060/080):

	Applegarth	
G	Bianco, Kayla	General Education Grade 4
G	Patel, Radhika	General Education PK-8
S/G	Poland, Nancy	Special Education PK-12/General Education K-5
S	Santo, Tatiana	Special Education K-5/Grade 4
G	Schnorrbusch, Alyssa	General Education Grade 4
G	Spielholz, Stephanie	General Education K-6/Spanish K-12
	Brookside	
S	Cruz, Marisol	Special Education K-3
G	Spielholz, Stephanie	General Education K-6/Spanish K-12
	Middle School	
G	Fiore, Ryan	General Education 6-8/Social Studies 6-8
G	Heyl, Jody	General Education 6-8/Elementary K-12/Science 5-8/Biology
G	Whinna, Cheryl	Physical Education and Health K-12
	Mill Lake	
S	Cormey, Sandra	Special Education K-8/English/Reading Specialist
	Oak Tree	
G	Spielholz, Stephanie	General Education K-6/Spanish K-12

AS. It is recommended by the Superintendent of Schools that the Board approve the change in start date to **Mr. Eric Lurie**, Assistant Principal at Monroe Township Middle School, at a salary of \$102,587.00 prorated effective November 14, 2022 through June 30, 2023. (account no. 11-000-240-103-000-080).

AT. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Jennifer Schwartz	MTMS	Teacher of Math	Step 7 MA \$59,837+\$3,450 prorated	11-130-100-101-000-080	retroactive to 10/11/22- 6/30/23	Resignation replacement
2.	Nicole Fischer	Applegarth	Teacher of Special Education	Step 1 BA \$52,262 prorated	11-213-100-101-000-050	retroactive to 10/13/22- 6/30/23	Leave position
3.	Dana Cansian	Woodland	Literacy Interventionist	Step 10B MA+30 \$88,197+\$4,350 prorated	11-120-100-101-000-030	10/20/22- 6/30/23	New position
4.	Marjorie Eckhoff	Woodland	Teacher of Special Education	Step 9A BA+15 \$70,537+\$1,750 prorated	11-213-100-101-000-030	11/28/22- 6/30/23	New position
5.	Silvia	Oak Tree	Teacher of	Step 8A BA \$64,857	11-120-100-	10/20/22-	Leave

Ramirez-Walp		Grade 3	prorated	101-000-060	2/28/23	position
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AU. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Kayla Hoppock	MTMS/Brookside	Teacher of Special Education ICR/RC	Step 1 BA \$52,262 prorated	11-213-100-101-000-020 50%/11-213-100-101-000-080 50%	retroactive to 10/6/22-6/30/23	Step on guide
2.	Shawne Eldridge	MTMS	Teacher of Social Studies	Step 1 BA \$52,262 prorated	11-130-100-101-000-080	11/4/22-12/2/22	Leave extension
3.	Elizabeth Lechocinski	MTMS	Teacher of LAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/3/22-6/30/23	increased enrollment
4.	Laurie Budrewicz	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/3/22-6/30/23	increased enrollment
5.	Scott Weiner	MTMS	Teacher of Spanish	34% additional contract	11-130-100-101-000-080	retroactive to 9/1/22-6/30/23	correction in percentage
6.	Laura Sidler	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 9/1/22-9/23/22	modification in end date
7.	Allyson Lewis	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/3/22-3/31/23	Transfer replacement
8.	Parker Scharko	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/3/22-3/31/23	Transfer replacement
9.	Dina Dale	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/3/22-3/31/23	Transfer replacement
10.	Erin Berry	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/3/22-3/31/23	Transfer replacement
11.	Jennifer Schwartz	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	retroactive to 10/17/22-6/30/23	increased enrollment
12.	Tricia Rutherford	Woodland	Literacy Interventionist	17% additional contract	11-120-100-101-000-030	retroactive to 10/4/22-TBD	additional section
13.	Samantha Cote	Woodland	Literacy Interventionist	17% additional contract	11-120-100-101-000-030	retroactive to 10/4/22-TBD	additional section

14.	William James	MTMS	Back to School Night Supervision	Non-instructional rate \$44.85 for 2 hours	11-130-100-101-000-080	retroactive to 9/12/22-9/14/22	student supervision
15.	Melissa Ladd	MTMS	Back to School Night Supervision	Non-instructional rate \$44.85 for 2 hours	11-000-218-104-000-080	retroactive to 9/12/22-9/14/22	student supervision
16.	Nicole Gomes	MTMS	Back to School Night Supervision	Non-instructional rate \$44.85 for 2 hours	11-000-218-104-000-080	retroactive to 9/12/22-9/14/22	student supervision
17.	Courtney Ostrowiak	MTMS	Basic Skills After School Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
18.	Nikki Reich	MTMS	Basic Skills After School Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
19.	Jennifer Schwartz	MTMS	Basic Skills After School Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
20.	Ariana Iacopelli	MTMS	Basic Skills After School Teacher	\$116.34 per session	11-230-100-101-000-080	retroactive to 9/1/22-6/30/23	Yearly position
21.	Shane Bigelow	MTMS	Head Wrestling Coach	Step 3 \$4069	11-402-100-100-000-080	2022-2023 school year	Coaching position
22.	Cristina Tenreiro	MTMS	Team Leader	\$1592	11-130-100-101-000-080	10/3/22-6/30/23	resignation replacement
23.	Giovanna Marchini	MTMS	Middle School Honor Society Advisor	50% \$1447	11-401-100-100-000-080	2022-2023 school year	New position
24.	Melissa Colontino	MTMS	Science Olympiad Advisor	50% \$2054	11-401-100-100-000-080	2022-2023 school year	New position
25.	Misty Drake	MTMS	After School Girls' Locker Room Coverage	non-instructional \$44.85	11-130-100-101-000-080	2022-2023 school year	yearly position
26.	Kathryn Echevarria	MTMS	After School Girls' Locker Room Coverage	non-instructional \$44.85	11-130-100-101-000-080	2022-2023 school year	yearly position
27.	Makayla Pak	Oak Tree	Teacher of Grade 3	Step 3 MA \$52,762+\$3,450	11-120-100-101-000-060	9/1/22-6/30/23	salary guide change

AV. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Joanna Torres	Mill Lake	Spec. Ed. Para - LLD/MD	Step 1 Spec. Ed. + toileting \$15.13+\$2.00 + \$2.50 for 3.75 hours	11-204-100-106-000-040 50%/11-212-100-106-000-040 50%	10/31/22-6/30/23	Transfer replacement

2.	Mona Bell-Levy	Mill Lake	Spec. Ed. Para - LLD/MD	Step 1 Spec. Ed. + toileting +ed. degree \$15.13+\$2.00+\$2.50+\$1.00 for 3.75 hours	11-204-100-106-000-040 50%/11-212-100-106-000-040 50%	10/31/22-6/30/23	Transfer replacement
3.	Preethi Sridhar	Falcon Care	Assistant Group Leader	\$15.00 for 3.5 hours	65-990-320-100-000-098	11/14/22-6/30/23	Resignation replacement
4.	Ressie Mayo	Falcon Care	Assistant Group Leader	\$15.00 for 3.5 hours	65-990-320-100-000-098	10/20/22-6/30/23	Resignation replacement

AW. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Mary Loschiavo	MTMS	10 month Secretary	Step 1 \$46,561 prorated 103.57% for 7.25 hours	11-000-240-105-000-080	12/22/22-6/30/23	Retirement replacement
2.	Gursharan Kaur	Mill Lake	Para Kindergarten/Cafe	Step 7A Reg. ed. \$19.11 for 4.25 hours	11-190-100-106-000-040 87%/11-00-262-107-000-040 13%	10/20/22-6/30/23	Transfer
3.	Mia McCabe	Oak Tree	Spec. Ed. Para ICR/RC	Step 8 Spec. Ed. \$20.08+\$2.00 + \$100 PD for 6.75 hours	11-213-100-106-000-060	retroactive to 9/1/22-6/30/23	Transfer
4.	Sarika Kabaria	Falcon Care	Group Leader	\$16.00 for 2 hours	65-990-320-100-000-098	retroactive to 10/3/22-6/30/23	Resignation replacement
5.	Yaela Castranova	Mill Lake	Spec. Ed. Para Autistic	Step 4 Spec. ed. + toileting \$15.43+\$2.00+\$2.50 for 4.25 hours	11-214-100-106-000-040	10/20/22-6/30/23	Resignation replacement
6.	Erika Kishel	Brookside	Para Cafe	Step 1 Reg. ed. \$15.13 for 2 hours	11-000-270-107-000-020	10/20/22-6/30/23	Additional position
7.	Eileen Loscalzo	Barclay Brook	Spec. Ed. Para Autistic/Cafe	Step 5 Spec. ed. \$15.78+\$2.00 for 1 hour Step 5 Reg. ed. \$15.78 for 3.75 hours for a total of 4.75 hours	11-190-100-106-000-010 53%/11-000-262-107-000-010 26%/11-214-100-106-000-010 21%	10/20/22-6/30/23	Additional hours
8.	Dina	Oak Tree	Para -	Step 7A Reg. ed. \$19.11 for	11-190-	10/20/22-	Resignation

	Urbano		Classroom/Cafe	5 hours (3.75 hours classroom/1.25 hours cafe)	100-106-000-060 75%/11-000-270-107-000-060 25%	6/30/23	replacement - additional hours
9.	Lucia Cenisio	Mill Lake	Para Cafe	Step 1 Reg ed. \$15.13 for 2.5 hours	11-000-270-107-000-040	retroactive to 10/3/22-6/30/23	Change in start date
10.	Sally Yazwinski	Mill Lake	Spec. Ed Para LLD/MD	Step 1 Spec. ed. + toileting + ed. degree \$15.13+\$2.00+\$2.50+\$1.00 for 3.75 hours	11-204-100-106-000-040 50%/11-212-100-106-000-040 50%	retroactive to 9/29/22-6/30/23	Change in start date
11.	Linda Richelsen	Barclay Brook	Para Kindergarten/Cafe	Step 1 Reg. ed. \$15.13 for 3.75 hours	11-000-270-107-000-010 33%/11-190-100-106-000-010 67%	retroactive to 9/28/22-6/30/23	Change in start date
12.	Yesenia Pena	Falcon Care	Group Leader	\$16.00 for 5.5 hours	65-990-320-100-000-098	retroactive to 9/22/22-9/30/22	Change in start date
13.	Yesenia Pena	Falcon Care	Site Coordinator	\$23.00 for 5.5 hours	65-990-320-100-000-098	retroactive to 10/3/22-6/30/23	Resignation replacement
14.	Krishna Nair	Falcon Care	Assistant Group Leader	\$15.00 for 3.5 hours	65-990-320-100-000-098	retroactive to 9/29/22-6/30/23	Change in start date
15.	Jennie Servis	Woodland	Spec. Ed. Para Autistic	Step 1 Spec. ed. + toileting + ed. degree \$15.13+\$2.00+\$2.50+\$1.00 for 6.75 hours	11-214-100-106-000-030	retroactive to 9/28/22-6/30/23	Change in start date
16.	Evelyn Miccoli	Woodland	Spec. Ed. Para 1:1	Step 1 Spec. ed. \$15.13 + \$2.00 for 6.75 hours	11-213-100-106-000-030	retroactive to 9/29/22-6/30/23	Change in start date
17.	Melissa Storey	Oak Tree	Para/Cafe	Step 1 Reg ed. \$15.13 for 2.5 hours	11-000-270-107-000-060	retroactive to 10/17/22-6/30/23	Change in start date
18.	Charlotte McCartin	Mill Lake	Spec. Ed. Para LLD	Step 1 Spec. ed. + toileting+ ed. degree \$15.13+\$2.00+\$2.50 +\$1.00 for 3.75 hours	11-204-100-106-000-040 50%/11-	retroactive to 10/13/22-6/30/23	Change in start date

					212-100-106-000-040 50%		
19.	Jamaal Sconiers	Oak Tree	Custodian	Step E \$20.72+ \$1.00 2nd shift for 8 hours	11-000-262-100-000-060	retroactive to 10/10/22-6/30/23	Change in start date, location and account no.
20.	Christine Holmes	MTMS/ML Annex	Custodian	\$750.00 for boiler license	11-000-262-100-000-080 50% 64-990-320-100-000-098 50%	retroactive to 9/6/22-6/30/23	salary adjustment
21.	Jack Adamcewicz	Brookside	Custodian	\$750.00 for boiler license	11-000-262-100-000-020	retroactive to 6/29/21-6/30/21	Boiler license - correction in dates
22.	Jack Adamcewicz	Brookside	Custodian	\$750.00 for boiler license	11-000-262-100-000-020	retroactive to 7/1/21-6/30/22	Boiler license - correction in dates
23.	Audra Perschilli	Brookside	Substitute Traffic/Crossing Guard	Hourly step on guide for 1 hour daily	11-190-100-106-000-020	retroactive to 9/1/22-6/30/23	Substitute
24.	Patricia Manzano	Brookside	Substitute Traffic/Crossing Guard	Hourly step on guide for 1 hour daily	11-190-100-106-000-020	retroactive to 9/1/22-6/30/23	Substitute

Executive File Attachments

[Resumes K-8.pdf \(299 KB\)](#)[Resume.pdf \(60 KB\)](#)**Subject****F. BOARD ACTION (10 MEMBER VOTE)**

Meeting

Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through I)

- A. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of September 2022.
- D. *It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the September 21, 2022 meeting:

234100

- E. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted Agreement between Lindamood-Bell Learning Processes and the Monroe Township Board of Education to provide an online workshop on Visualizing and Verbalizing for December 6, 8, and 13, 2022 for a total cost of \$6500.00.
- F. *It is recommended by the Superintendent of Schools that the Board approve the Educational Services Commission of New Jersey, 1660 Stelton Road, Piscataway, NJ 08854 to provide two (2) CPI Nonviolent Crisis Intervention Foundation Course Initial Trainings for two (2) days, conducted by Certified CPI Instructors from ESCNJ to train a maximum of 20 trainees in the amount of \$1,800.00 on the following dates:

November 3, 2022 & November 4, 2022 – Mr. Mark Risola, Trainer

- G. *It is recommended by the Superintendent of Schools that the Board approve the following job description:

Assistant School Business Administrator

- H. *It is recommended by the Superintendent of Schools that the Board approve the following Policy and Regulation for a second and final reading:

P 2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R 2425	Emergency Virtual or Remote Instruction Program (M) (New)

- I. *It is recommended by the Superintendent of Schools that the Board approve the following Board Goals for the 2022/23 school year:

BOARD GOAL #1

The Board of Education is committed to addressing all facility needs of the district. The Board will achieve this by:

- *Continuing to focus on the April 2023 referendum plan to address the overcrowding needs of the facilities.
- *Addressing and planning for facility infrastructure projects.
- *Supporting stop-gap projects that address facility needs.

BOARD GOAL #2

The Board of Education is committed to supporting fiscally responsible revenue driven initiatives.

*The Board will support and highlight district initiatives for revenue opportunities beyond the local taxes and state aid sources. (Advertising, Falcon Care/ECE, summer programs, facilities use, etc.) This ongoing prioritization of cultivating additional revenue demonstrates the district's understanding of the importance of not simply relying on being able to pass a referendum or increase local taxes to meet needs.

BOARD GOAL #3

*The Board is committed to negotiate a new teacher contract with the Monroe Township Education Association (MTEA) and a new administrator's contract with the Monroe Township School Administrators Association (MTSAA) focused on the financial and educational goals of the district, where student success is at the forefront.

BOARD GOAL #4

The Board is committed to transparency and increasing communications with the community to ensure all stakeholders are informed and their concerns and ideas are acknowledged. The Board will achieve this by

- *Publicizing and utilizing the proper chain of command set forth by district administration
- *Supporting the use of all appropriate communications, including, but not limited to, social media

BOARD GOAL #5

*The Board is committed to making school security a priority by supporting all safety initiatives that are focused to always protect everyone in all district facilities.

File Attachments

[Policy and regulation for second and final read.pdf \(410 KB\)](#)
[District-HS Professional Development.pdf \(83 KB\)](#)

Executive File Attachments

[Suspension - September 2022 HS.pdf \(125 KB\)](#)
[Lindamood-Bell Learning Processes.pdf \(227 KB\)](#)
[ESCNJ CPI Training.pdf \(193 KB\)](#)
[ASSISTANT SCHOOL BUSINESS ADMINISTRATOR.pdf \(69 KB\)](#)
[FIELD TRIPS HS.pdf \(1,377 KB\)](#)

Subject	G. BOARD ACTION (9 MEMBER VOTE)
Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items J through R)

J. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

K. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

L. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2022-2023 school year.

M. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of September 2022.

N. It is recommended by the Superintendent of Schools that the Board approve Prismatic Magic, LLC to provide two (2) assemblies "Kindness Quest" at Mill Lake School on January 24, 2023 for a total cost of \$1,049.00. (Grant Funded)

O. It is recommended by the Superintendent of Schools that the Board approve Prismatic Magic, LLC to provide two (2) assemblies "Kindness Quest" and glow bracelets at Woodland School on November 23, 2022 for a total cost of \$1,136.50. (Grant Funded)

P. It is recommended by the Superintendent of Schools that the Board approve Prismatic Magic, LLC to provide three (3) assemblies "Kindness Quest" at Barclay Brook School on March 28, 2023 for a total cost of \$1,299.00. (Grant Funded)

Q. It is recommended by the Superintendent of Schools that the Board approve Konscious Youth Development & Service (KYDS) to provide two (2) assemblies at Applegarth School on SEL and mindfulness for a total cost of \$3,600.00. (Grant Funded)

R. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2022-2023 school year:

Grade 6 Science

File Attachments

Student Teacher K-8.pdf (25 KB)

K-8 Professional Development.pdf (119 KB)

Executive File Attachments

Prismatic Magic - Barclay Brook.pdf (163 KB)

Prismatic Magic - Mill Lake.pdf (163 KB)

Prismatic Magic - Woodland.pdf (170 KB)

Suspension - September 2022 K-8.pdf (78 KB)

KYDS Assembly.pdf (163 KB)

Grade 6 Science.pdf (21,800 KB)

Field Trips 2022-2023 K-8.pdf (55 KB)

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through F)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that members of the Monroe Township Board of Education approve the **Law Offices of David Rubin** to handle two School Ethics Commission matters, consistent with N.J.S.A. 18A:16-6, at a rate of \$300.00 per hour. The Board will be responsible for fees up to a \$5,000.00 deductible, at which time any remaining fees will be covered by the District's insurance carrier.

B. *BILL LIST

It is recommended that the bills totaling \$7,175,627.58 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Acting Business Administrator. It is further recommended that the previously submitted Addendums to the Bill List totaling \$1,142,625.07 be ratified by the Board.

C. *TRANSFER #2

It is recommended that members of the Monroe Township Board of Education approve Transfer #2 for August 2022 for Fiscal Year 2022/23 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for August 2022, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Acting Business Administrator certifies that the August 2022 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. *WHEREAS The Monroe Township Public School District Board of Education (the "Board"), a regular operating public school district in Middlesex County in the State of New Jersey is endeavoring to make a major amendment to its current Long Range Facilities Plan and submit same to the New Jersey Department of Education ("DOE") for review and approval.

NOW THEREFORE BE IT RESOLVED, the Board hereby approves the amendment to its Long Range Facilities Plan.

BE IT FURTHER RESOLVED, that the Board authorizes its architect DI Group Architecture, LLC, Superintendent of Schools, Acting Business Administrator, and Director of Facilities, to take all actions necessary to effectuate the terms of this resolution, including making appropriate amendments to the Long Range Facilities Plan and submission of the Long Range Facilities Plan and related information to the New Jersey Department of Education for review and approval.

F *DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Monroe Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the sale of property no longer usable for school purposes as follows:

- a. The sale of the surplus property shall be conducted through **GovDeals.com** The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and are also available in the office of the Monroe Township Board of Education Acting Business Administrator.
- b. The sale will be conducted online, and the address of the auction site is govdeals.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-09.
- d. The surplus property to be sold includes the items listed below, which have an approximate value of \$45,000:

IPADS
IPAD 2
HP Chromebooks
IMACS
Macbook Pros
HP Pros
HP Elite
Keyboards
Access and Extreme Access Points
Enterasys Switches

- e. The surplus properties as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

- f. The Monroe Township Board of Education reserves the right to accept or reject any bid submitted.

File Attachments

Bill List.pdf (691 KB)

Financials.pdf (1,746 KB)

Addendum to Bill List.pdf (413 KB)

Additional check for 10.19.22 meeting.pdf (116 KB)

Subject B. BOARD ACTION (9 MEMBER VOTE)

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access Public

Type

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items G-H)G. PROFESSIONAL APPOINTMENTS

1. It is recommended that members of the Monroe Township Board of Education approve **Joseph Lesky III**, 307 W. Elizabeth Avenue, Apt. 148, Linden, NJ 07036, as a Choral Accompanist for the following:
- 7th & 8th Grade rehearsal for a fee of \$50.00
 - 6th Grade rehearsal for a fee of \$50.00
 - Winter Concert for a fee of \$150.00
 - 7th & 8th Grade rehearsal and NJMEA Concert Festival at Rowen University for a total fee of \$200.00

H. PERFORMING ARTS CENTER HVAC REPLACEMENT AT THE MONROE TOWNSHIP MIDDLE SCHOOL

Whereas, the Monroe Township Public School District Board of Education (the "Board"), a regular operating public school district in the State of New Jersey has identified an anticipated capital improvements project (the "Project") for which it is not requesting State funding and wishes to seek the approval of the New Jersey Department of Education ("DOE");

Whereas, the anticipated Project identified by the Board is as follows:

i. HVAC REPLACEMENT AT THE PERFORMING ARTS CENTER AT THE MONROE TOWNSHIP MIDDLE SCHOOL

Whereas, the Board, through its architect DI Group Architecture, LLC ("the Architect"), intends to submit an application for this Project to the DOE for approval.

NOW THEREFORE, BE IT RESOLVED by the Board as follows:

The Board hereby authorizes the Architect to submit to the DOE for approval a project application for said Project.

14. BOARD PRESIDENT'S REPORT**Subject A. BOARD PRESIDENT'S REPORT**

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 14. BOARD PRESIDENT'S REPORT

Access Public

Type

Executive File Attachments

(HS Addition + Renovation) Initial Submission-Schematic Plans.pdf (3,101 KB)
(HS Addition + Renovation) Initial Submission-Educational Specifications.pdf (222 KB)
(HS Addition + Renovation) Initial Submission-Cost Estimate.pdf (398 KB)
(MS Addition+ Renovation) Initial Submission-Educational Specifications.pdf (280 KB)
(MS Addition + Renovation) Initial Submission-Cost Estimate.pdf (398 KB)
(MS Addition + Renovation) Initial Submission-Schematic Plan.pdf (3,562 KB)
(AG Addition + Renovation) Initial Submission-Educational Specifications.pdf (314 KB)
(AG Addition + Renovation) Initial Submission-Cost Estimate.pdf (399 KB)

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM

Subject A. PUBLIC FORUM (See Note 3)

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 16. PUBLIC FORUM

Access Public

Type Information

See Note 3.

17. CLOSED SESSION RESOLUTION

Subject A. CLOSED SESSION RESOLUTION

Meeting Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 17. CLOSED SESSION RESOLUTION

Access Public

Type

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Matters protected by attorney/client privilege
- Personnel matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject A. PUBLIC FORUM (See Note 3)

Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

See Note 3.

19. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 16, 2022

Subject **A. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 16, 2022**

Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING NOVEMBER 16, 2022
Access	Public
Type	

The next scheduled Board of Education Meeting is scheduled for November 16, 2022 7:00 p.m.

20. ADJOURNMENT

Subject **A. NOTES**

Meeting	Oct 19, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.

5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.